



Duo Form
APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer

Date: _____

Shift Preference: _____

Name: _____ SSN _____
Last First Middle

Address: _____
Street City State Zip

Phone: _____ Are you 18 years or older? Y N

Email Address: _____

Position desired _____ Salary Range desired _____

Date you can start _____ Are you a military veteran? _____ Rank _____

What was your military training or specialty? _____

Are you employed now: _____ May we inquire of present employer? _____

Do you have any felony convictions? _____ What type? _____

Type of School	Name	City and State	Did you graduate?
High School			
College			
Trade/Technical			

Previous Employers:

Dates	Name and address of Employer	Position Held	Reason for Leaving	Supervisor Name

Have you ever been employed by Duo Form in the past? _____ When? _____

Referred by: _____

Do you have any relatives currently employed by Duo Form? _____

Please list names of those relatives: _____

Personal References: Give names of persons you have known at least one year.

Name	Address	Phone	Relationship	Years Known

"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than it's president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time. My sole purpose in applying to this company is to obtain gainful employment and no other reason."

Date

Signature

At any time during employment, if a first responder has reason to suspect an employee is unfit for duty because of alcohol or drugs, they will remove the employee from the job and request the employee immediately be sent for alcohol/drug testing. Therefore, if you are considered for employment your consent to be tested is required. Please sign below acknowledging your consent.

Date

Signature

I understand if I am offered employment by Duo Form, I may be expected to perform the following essential job duties:

1. Lift up to 40 pounds
2. Move up to 150 pounds with the assistance of a two-wheel cart
3. Stand and or walk up to 10 hours per day
4. Tolerate temperatures created by a thermoforming factory
5. Read and understand all work instructions
6. Perform basic math calculations
7. Perform other job duties as assigned

Material Handlers must be able to tolerate up to 130 degrees (in drying rooms) and outside weather in all seasons.

I have read the essential job duties and am able to perform those duties as required.

Signature

Date